

## Specific Excess Claim Reimbursement Request

- Initial Submission       Subsequent Submission       Specific Advance  
 Discount

When claim payments have exceeded the deductible, this form should be completed and submitted to IOA Re, along with all required documentation. See Instructions in your IOA Re Claim Notification and Submission Guidelines.

Administrator: \_\_\_\_\_

Policyholder: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Policy Period: \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_ Claim Basis: \_\_\_\_\_

Employee's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Date of Hire: \_\_\_\_\_ Original Effective Date: \_\_\_\_\_

COBRA Eff. Date: (if Applicable) \_\_\_\_\_ Termination Date: \_\_\_\_\_

Claimant(s) Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship: \_\_\_\_\_

Primary Diagnosis: \_\_\_\_\_ ICD-9: \_\_\_\_\_

Date Incurred: \_\_\_\_\_ COB/TPL: \_\_\_\_\_

Plan Type:  CMM     MM     PPO     Other

### FOR INITIAL CLAIMS, COMPLETE THE FOLLOWING:

TOTAL BENEFITS PAID BY PLAN      \$ \_\_\_\_\_  
LESS SPECIFIC DEDUCTIBLE      \$ \_\_\_\_\_  
BALANCE      \$ \_\_\_\_\_  
CO-INSURANCE PERCENT      \_\_\_\_\_  
REIMBURSEMENT REQUESTED      \$ \_\_\_\_\_

### FOR A CONTINUED CLAIM, COMPLETE THE FOLLOWING:

BENEFITS PAID COVERED BY THIS SUBMISSION      \$ \_\_\_\_\_  
CO-INSURANCE PERCENT      \_\_\_\_\_ 100%  
REIMBURSEMENT REQUESTED      \$ \_\_\_\_\_

I certify that, to the best of my knowledge, the above information is correct and the claim has been paid in accordance with the Policyholder's Plan Document.

Submitted by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please submit to:**

**IOA Re  
Attn: Claims Department  
190 West Germantown Pike, Suite 200, East Norriton, PA 19401  
Phone: 610-940-9000 Fax: 610-940-9022**

